We want to hear your views on the proposal to increase primary and secondary school places in Burmantofts

- To expand Shakespeare Primary from a capacity of 315 pupils to 630 pupils, increasing the admission limit in reception from 45 to 90 pupils from 2018. This will involve relocating Shakespeare Primary school to Dolly Lane (former Primrose High School site).

- To expand The Co-operative Academy Leeds (CAL) from a capacity of 900 pupils to 1200 pupils, increasing the admission limit in Year 7 from 180 to 240 pupils from 2019. This would involve CAL acquiring the current Shakespeare site to enable the school to expand.

This consultation document tells you the reasons for our proposals and explains the decision making process.

For your views to be taken into account, please respond by 4pm on Friday 25 March 2016
1. **Background**

The Education Act 1996 places a duty on local authorities to ensure there are sufficient school places for all children living in its area. The local authority is also required to promote choice and diversity. This means that Leeds City Council must ensure there are sufficient school places for all children living in Leeds and that there is a range of options available to parents.

2. **How has this proposal been developed?**

A stakeholder engagement event has previously taken place to look at school places in the Burmantofts area. Invitees included the headteacher and a governor from each of the primary and secondary schools in the area. Parent representatives, ward members and officers from several departments in Leeds City Council were also invited, as were representatives from the Church of England and Catholic diocesan education boards.

It was identified that one and a half additional forms of entry (45 places) were required across the Burmantofts area to manage the increase in births and to also provide local school places for local children. Two viable options were identified; (1) the expansion of St Peter’s Church of England Primary and (2) the expansion of Shakespeare Primary. The proposal to expand St Peter’s Primary School from one to two forms of entry was originally consulted on during January and February 2015. Following the consultation, issues emerged regarding the availability of land needed for this expansion to happen and therefore the proposal could not progress.

An expansion of Shakespeare Primary School on its current site was explored however the opportunity to utilise land off Dolly Lane where the former Primrose High School stood, became a more viable option due to the site potential to help meet the projected demand for primary school places in this area. In addition this proposal provides a great opportunity to create additional secondary places in this area of the city.

3. **What is proposed?**

**Primary provision**

The proposal is to move Shakespeare Primary School to a new, larger building on the Dolly Lane site. The school would expand from a capacity of 315 to 630 primary pupils, and increase the admission number from **45 to 90 pupils in reception from September 2018**. The school would grow incrementally, from the lower year groups. It would therefore take several years for the school to reach its full capacity.

**Secondary provision**

The relocation of Shakespeare Primary School would allow for The Co-operative Academy Leeds (CAL) to expand onto the site currently occupied by Shakespeare. The academy would expand from a capacity of 900 to 1,200 secondary aged pupils and increase the admission number from **180 to 240 pupils in Year 7 from September 2019**.

These are linked proposals and one cannot progress without the other.
4. Further information on the proposal

Increasing birth rates across the city and particularly in Burmantofts, together with housing developments and families moving into the area has increased the demand for school places. If we do not provide additional places it would make it very difficult for local children to get a school place in Burmantofts.

The graph below shows the current and projected level of demand for primary school places. The Published Admissions Number (PAN) shows the total number of places currently available at the five primary schools in the planning area; Shakespeare PS, Ebor Gardens PS, St Peter’s C of E PS, St Patrick’s Catholic PS and Brownhill PS. Looking at the widening gap it is clear that additional places are needed for the number of children living in this area.

Shakespeare Primary is popular with local families and is in an area of high demographic need. The school is currently accommodating bulge year groups to support the rising demand for school places in Burmantofts. The school has agreed to support a further reception bulge year from September 2016.

The current plan would be to include the Early Years, Deaf and Hearing Impaired Team (DAHIT) and the East Area Inclusion Partnership (Achieve) provisions in the relocation to Dolly Lane.

The increased demand for school places is now being seen in secondary schools across the city. The graph below shows the projected future demand for secondary places at The Co-operative Academy Leeds. CAL has seen an increase in preferences over the last three years and the gap is widening between the number of places available and the number of students projected to preference a secondary school place at the academy. The admissions limit needs to increase to meet this pressure on places.
The governing body of both Shakespeare primary and CAL supports the consultation on the proposal in order to meet the needs of their local community and are committed to improving outcomes for children and young people. The Co-operative Trust is also supportive of this proposal.

Early discussions with colleagues in highways services have confirmed there are no significant concerns regarding the proposed relocation to the Dolly Lane site as it was previously a school site. However, it is likely that a package of highway improvements would be needed for safe access to the school, which could include new parking restrictions, traffic calming measures and improved footpaths. The current traffic issues around the existing primary school are not expected to worsen once the school moves as there will be fewer pupils across the whole site than there are now. We will continue to work with these colleagues throughout the development.

5. Frequently asked questions

When creating more school places, what information is taken into account?

When developing proposals, the following are considered:
- local birth and housing data, to identify where in the city the extra places are needed;
- which school buildings and sites have the physical capacity to be expanded;
- the availability of other council owned land and whether any of this land could contribute to the provision of places
- the impact that expanding one school might have on other schools in the area
- any proposals for Free Schools that we are aware of.

Where does the birth and under 5’s data come from?

This data comes from the NHS and is supplied annually from hospital and GP records. This information allows us to map the location of all children aged between 0 and 5 years, living in Leeds. This data is monitored against data from previous years. It is used to highlight areas of the city where birth rates are increasing and better understand the pattern of demand for school places.
How are secondary place projections calculated?

Secondary projections take into account historical numbers of Y7 children attending the secondary school as well as the numbers of children each year at the feeder primary schools. A factor for any new housing developments is also applied.

How is the impact of new housing taken into account?

Where new housing is proposed, developers are asked to make a financial contribution or provide land for education provision when they build developments of over 50 family houses. It is assumed that 100 family houses would generate 25 primary aged children, 3-4 per year group and 10 secondary aged; 2 per year group.

Does an increase in school places mean that class sizes would be bigger?

Primary schools are organised around classes of 30 children per teacher, and these proposals would not change that. Current Infant Class Size Regulations state that infant classes (reception, year 1 and year 2) must have no more than 30 pupils in a class with one qualified teacher. Therefore, extra accommodation would have to be provided and more staff would be recruited to manage the additional pupils.

How would road safety issues be addressed?

In addition to the school expansion proposal, any building work would be subject to the normal planning permission process, and the Highways Department is a statutory consultee on all Planning Applications. Planning approval requires officers from Highways to formally comment on all applications. Measures identified by the highways department as a requirement for approval, would be incorporated in the scheme of works.

Will plans for the additional accommodation be available to see?

Drop in sessions have been arranged and initial design work will be available. However these are very much a basic outline of what could be delivered, to demonstrate that it is possible to create the additional accommodation on the sites. They are not final design solutions. The detailed design of any additional school buildings or remodelling of existing buildings would be subject to a statutory planning process.

Would the building work cause disruption to the school and pupils?

The benefit of developing a new school building on the Dolly Lane site would mean there was no disruption to the primary pupils on the current Shakespeare site during construction. The secondary expansion will require mainly internal refurbishment of the existing primary building. It is not always possible to do all building work during school holidays and any building work carried out while the school is open would be completely segregated from the students and staff to ensure safety, and disruption to teaching and learning would be minimised. The contractors we would be using are very experienced in working around existing and operational schools.

Would the community multi use games area on the Dolly Lane site be affected by the new building developments?

At this stage we do not know what the designs for the site would look like. But the intention is to allow for community use of the new school’s multi-use games area. However the detail
cannot be confirmed until the planning stage, should the proposal progress.

7. **How to put your views forward**

You may choose to attend one of the drop-in sessions. Notes are not taken at such sessions; they provide an opportunity to ask officers questions on an informal basis.

<table>
<thead>
<tr>
<th>Venue</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Co-op Academy Leeds</td>
<td>Tuesday 1 March 2016</td>
<td>3:30pm - 6:00pm</td>
</tr>
<tr>
<td></td>
<td>Friday 11 March 2016</td>
<td>11:00am – 12:00pm</td>
</tr>
<tr>
<td>Shakespeare Primary School</td>
<td>Friday 11 March 2016</td>
<td>8:30am - 9:30am</td>
</tr>
<tr>
<td></td>
<td>Tuesday 15 March 2016</td>
<td>3:00pm – 7:00pm</td>
</tr>
</tbody>
</table>

Responses can be made in the following ways:

- Complete a Consultation Response Form (provided at the back of this booklet and available at the drop-in sessions) and:
  - Hand it in during a Drop-In event listed above
  - Leave it with either school office before **4 pm on 25 March 2016**
  - Email it to educ.school.organisation@leeds.gov.uk
  - Post it to Leeds City Council, PO Box 837, Capacity Planning and Sufficiency Team, Leeds, LS1 9PZ

- Post a response on the Leeds City Council Wordpress site (discussion forum): [https://leedsschoolplaceplanning.wordpress.com/category/burmantofts/](https://leedsschoolplaceplanning.wordpress.com/category/burmantofts/)

- Use the Talking Point online survey at: [www.leeds.gov.uk/consultations](http://www.leeds.gov.uk/consultations)

This booklet, along with information on the progress of the proposal, is available at: [http://www.leeds.gov.uk/residents/Pages/Currentschoolsconsultation.aspx](http://www.leeds.gov.uk/residents/Pages/Currentschoolsconsultation.aspx)

8. **What are the next steps of this process?**

<table>
<thead>
<tr>
<th>Date</th>
<th>Key event</th>
</tr>
</thead>
<tbody>
<tr>
<td>29 February 2016</td>
<td>Four week consultation begins. An opportunity to submit views/responses and attend meetings.</td>
</tr>
<tr>
<td>25 March 2016</td>
<td>Consultation ends</td>
</tr>
<tr>
<td>June 2016</td>
<td>The earliest date that a report would be considered by the Executive Board for them to decide whether the proposal can proceed</td>
</tr>
<tr>
<td>June/July 2016</td>
<td>The earliest date that a Statutory Notice can be published (if approval is given by Executive Board) followed by a four week representation period</td>
</tr>
<tr>
<td>September 2016</td>
<td>The earliest date that a report would be considered by Executive Board for them to make their final decision on the proposal</td>
</tr>
<tr>
<td>September 2018</td>
<td>Shakespeare re-locates to the new site offering 90 places into reception, if the proposals are approved</td>
</tr>
<tr>
<td>September 2019</td>
<td>CAL expands into the current Shakespeare site offering 240 places into Year 7, if the proposals are approved</td>
</tr>
</tbody>
</table>
9. Glossary

| Executive Board | The decision making body of Leeds City Council, formed by the Leader of the Council and nine other executive Members. Representatives of all political parties attend the Executive Board. |
| Form of entry (FE) | Primary schools are organised around classes of 30 pupils. A one form of entry school has seven year groups of 30 pupils; a two form of entry school has seven year groups of 60 pupils each. |
| Published Admission Number (PAN) | The maximum number of children in each year group a school is able to admit. |
| Reception class | This is the first year group for children starting primary school in the year they will reach 5 years old. |
| Year 7 | This is the first year group for children starting secondary school in the year that they will reach 12 years old. |
| Feeder schools | The primary schools where children attended prior to starting at secondary school. |
| Stakeholder | Someone who has an interest in the proposal e.g. parent, member of staff, member of local community group, local resident |
| Statutory notice period or statutory notice | A period of time required by law to inform the public that the local authority is proposing to do or change something. The statutory notice is published with the proposal details, and invites comments. It follows a period of consultation like this one. |

If you do not speak English and need help in understanding this booklet, please telephone 0113 2475793 and ask for this to be arranged. We will then put you on hold while we contact an interpreter. We can assist with any language and there is no charge for interpretation. If any of the information is required in large print/braille/ audio tape/CD please contact us.

**Arabic:**
إذا كنت لا تتحدث باللغة الإنجليزية و تحتاج لمساعدة لفهم هذا المستند، الرجاء الاتصال بالهاتف على الرقم أعلاه، وادخل اسم لغتك. سوف نطلب منك أن تنتظر على الخط حتى نتصل بترجم.

**Bengali:**
যদি আপনি ইংরেজিতে কথা বলতে না পারেন এবং এই দলিলটি রুপকথায় পারার জন্য সাহায্যের দরকার হয়, তাহলে দয়া করে নিচের নামের ফোন করে আপনার ভাষাটির নাম বলুন। আমরা তখন আপনাকে লাইনে থাকতে বলে কেন দোভাষী (ইন্টারপ্রিটার) সাথে মোজায় করব।

**Cantonese:**
如你不懂說英語而需要協助以明白本文件，請致電下列電話號碼並說明你的母語。我們將會請你稍候以聯絡口譯員。
Jestliže nemluvite anglicky a potřebujete, aby vám někdo pomohl vysvětlit tento dokument, prosím zavolejte na níže uvedené číslo a uveďte svůj jazyk. Potom vás požádáme, abyste nepokládal(-a) telefon a mezitím zkontaktujeme tlumočníka.

Si vous ne parlez pas anglais et que vous avez besoin d'aide pour comprendre ce document, veuillez téléphoner au numéro ci-dessous et indiquez votre langue. Nous vous demanderons d'attendre pendant que nous contactons un(e) interprète.
Polish:
Jeżeli nie mówią Państwo po angielsku i potrzebują pomocy w zrozumieniu tego dokumentu, prosimy zadzwonić pod poniższy numer telefonu. Po podaniu nazwy swojego ojczystego języka prosimy poczekać – w tym czasie będziemy kontaktować się z tłumaczem.

Slovak:
Ak nehovoríte anglicky a potrebujete, aby vám niekto pomohol vysvetliť tento dokument, prosím zavolajte na nižšie uvedené číslo a uveďte svoj jazyk. Potom vás požiadame, aby ste nepokladali telefón a medzitým skontaktujeme tlmočníka.

Somali:
Haddii aadan af Ingiriiska ku hadlin una baahan tahay in fahamka dukumentigan lagugu caawino, fadlan soo wac lambarka teleefoonka hooose oo magaca sheeg luqaddaadag. Ka dib baan kugu oran donaa sug inta aan turjumaan la xiriireyno.
Proposal to Increase primary and secondary places in Burmantofts
Consultation Response Form

When you have completed your form you can:

- Hand it in during one of our Drop-In events at Shakespeare Primary School or CAL
- Leave it with either School Office before **4pm on 25 March 2016**
- Email to educ.school.organisation@leeds.gov.uk or send it to Leeds City Council, PO Box 837, Capacity Planning and Sufficiency Team, Leeds, LS1 9PZ.

Please tell us who you are: ✓
- Parent of a child at Shakespeare Primary
- Councillor (Elected Member)
- Parent of a student at CAL
- Local resident
- School Governor
- Member of staff at Shakespeare Primary
- Member of staff at CAL
- Student at CAL
- Other

Do you agree with the proposal to move and expand Shakespeare Primary School onto the Dolly Lane site, increasing primary places from 45 to 90 places in reception from September 2018?

*For this to happen the school would need to move into a new, bigger building on Dolly Lane site (former Primrose High site).*

- Yes I agree
- No I don’t agree

Do you agree with the proposal to expand The Co-operative Academy Leeds, increasing secondary places from 180 to 240 in Year 7 from September 2019?

*This can only happen if Shakespeare Primary School moves to Dolly Lane.*

- Yes I agree
- No I don’t agree

Your comments (please use a separate sheet if needed):
3. Was the information given to you in this consultation useful?

☐ Yes it was useful ☐ No it was not useful

If there are any improvements that you think we could make to the consultation process please use this space to write them down.

4. All responses will be taken into account when the decision on whether to proceed is made, but we unfortunately cannot address specific queries. However, if you would like your response to be acknowledged, please provide your contact details:

Data Protection Act 1998

Under the terms of the Data Protection Act 1998 we must inform you of the following.

Leeds City Council is seeking your views to help inform the decision on this proposal. Your personal information will be used only for this purpose, and may be shared with other agencies who are involved in the consultation, however only to address any issues you raise. If you do not wish to provide personal details your views will still be considered, but we will not be able to acknowledge your response personally.